

II Semester

RUR (New CBCS)

HCT } 17 Questions
 SCT }
 OE - 3 units.

SECOND SEMESTER

Paper Code	Title of the Paper	Credits	No of Hours/ week Theory/ Practical	Duration of Exam (SEE)	Marks		Total
					IA	Theory Exam	
Hard Core							
HC2.1	Community Organization	4	4	3	25	75	100
HC2.2	Social Work Research and Statistical Application	4	4	3	25	75	100
HC2.3	Social Welfare Administration and Social Action	4	4	3	25	75	100
HC2.4	A. Social Work Practicum - II (Concurrent Field Work)	4	6	Viva-Voce	25	75	150
	B. Summer Placement	2			10	40	
Soft Core (Any One)							
SC2.1	Fields of Social Work	4	4	3	25	75	100
SC2.2	Social Work with Differently-Abled	4	4	3	25	75	100
Open Elective (Any One)							
OE2.1	Management of Non-Governmental Organizations	4	4	3	25	75	100
OE2.2	Social Innovation and Entrepreneurship	4	4	3	25	75	100
Total		26					650

HC: Hard Core, SC: Soft Core, OE: Open Elective

"The UGC Model Curriculum for Social Work Education (2001, p. 14) states that "... each learner should get about forty-five to sixty minutes of individual instruction" (enclosed as "Annexure 1") for Social Work Practicum. Thus, it may be noted that the instructional hours for "Social Work Practicum" for each of the Faculty vary depending on the number of students allocated to them. Hence, for a batch of eight students, for example, the Faculty is expected to provide eight hours of individual and group instructions as has been laid down in the syllabus. Further, since Papers pertaining to "Social Work Practicum" are of Practical nature, two instructional hours are treated as equal to one hour of theory class. Thus, for example, the workload for the faculty guiding a batch of eight students for Social Work Practicum can be treated as 4 hours per week (i.e. 8 Hrs/2 = 4 Hrs). Needless to say that the workload for each of the Faculty increases proportionately with the increase in the number of students allocated under his/her guidance for Social Work Practicum in keeping with the guidelines given in *The UGC Model Curriculum for Social Work Education* (2001, p. 14) as specified above (i.e. forty-five to sixty minutes of instruction for each student).

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SECOND SEMESTER

Course Code: HC2.1

Course Title: COMMUNITY ORGANIZATION

Total-64 hours

UNIT-I. Community and Community Organization 12 hours

Community: Concept, characteristics, types and functions Historical development of community organization.

Understanding of community organization practices- Definition, objectives, values, principles and ethics of community organization Community organization and community development.

Historical development of community organization practice in India.

UNIT-II. Steps and process in Community Organization 14 hours

Study of community and analysis of power dynamics, mobilization for participation for sustainable development.

Processes: Identification of needs, prioritization, problem analysis, selection of alternatives, plan of action, execution, monitoring and evaluation

Building of CBO's and community level organization Training and federation of grass root organization.

UNIT-III. Skills of Community Organization Practitioner 12 hours

Problem analysis Organizing meetings Resource mobilization Writing and documentation Training Networking Conflict resolution

UNIT-IV. Models and Strategies of Community Organization 12 hours

Rothman's model of community development

Locality Development Model, Social Planning Model & Social Action Model Gandhian model of organizing- Satyagraha, civil disobedience and philosophy non-violence

Strategies: collaboration, education, cooperation, conflict, competition, Unionization as a strategy & Advocacy in community organization.

UNIT-V. Principles and Approaches of Community Organization: 14 hours

Principles of Community Organization Approaches to Community Organization

Roles of Community Organizer and Application of Community in Various Settings.

COURSE CODE –HC 2.2

PAPER TITLE: SOCIAL WORK RESEARCH AND STATISTICAL APPLICATION

UNIT-I. Introduction to Social Research:

12 hours

Introduction to Social Research; Definitions and Objectives of Social Research and Social Work Research, Nature and Scope of Scientific Enquiry characteristics of scientific method, Goals of research. Basic elements of social research- concepts, constructs, variables, hypothesis, theories, and operational definitions, Distinction between social research and social work research.

Steps in the process of research- problem selection, formulation and planning, field investigation, data editing & classification, data processing and analysis, report writing.

Review of Literature, Identification and Formulation of Research Problem, and Objectives, Reliability and Validity, Ethical considerations in Research.

UNIT-II. Social Work Research:

12 hours

Use of research in social work: intervention research and practice based research

Types of social work research – need assessment studies, situational analysis, monitoring and evaluation, impact assessment, policy research

Steps in Social Work Research: Identification of problem; need assessment; selection of social work research design; baseline study; intervention; assessment of intervention effects/impact.

Research Proposal: Major steps in the construction of a Research Proposal.

UNIT-III. Research Designs in Social Work Research:

12 hours

Design of research: Definition and importance; types of research design; exploratory, descriptive, experimental, evaluative design, participatory research, action research and intervention research.

Scientific Social Surveys

Experimental study design; types of experimental design (pre-experiment, true experiment, quasi -experimental, external validity), Qualitative and quantitative research designs

Other research approaches supportive to social work research: Action research, Case study

UNIT- IV. Sampling, Sources and Types of Data:

12 hours

Sampling; Purpose of sampling, Concepts related to sampling –population, universe, sampling frame and sampling unit, Types of probability and non-probability sampling, Techniques and procedures in sample selection.

Types of Data: Primary and secondary, objective and subjective, qualitative and quantitative Mixed Methods

Tools of Data Collection: Questionnaire and Interview schedule Steps and guidelines in the construction of Research Instruments, Digital usage for data collection like spreadsheet, google form, Microsoft form etc.

UNIT-V. Statistical Applications

16 hours

Statistics: Definition, functions, importance and scope.

Measures of Central Tendency: Mean, Median, Mode.

Measures of Dispersion: Quartile Deviation, Standard Deviation, Mean Deviation.

Measures of Association: Chi-square, Correlation Coefficient, 't' distribution; Analysis of Variance and 'F' distribution.

Use of Statistical Package in Social Sciences (SPSS) for Social Work Research

COURSE CODE: HC2.3

COURSETITLE: SOCIAL WELFARE ADMINISTRATION AND SOCIAL ACTION

UNIT-I. Social Welfare

14 hours

Meaning, concept and importance of social welfare – policies and programs for scheduled castes, schedule tribes, other backward classes, displaced and disabled Social welfare organization and its management – government and voluntary Traditional forms of welfare: charity, mutual aid, religious organizations Community support network.

Social Welfare Administration

Meaning of social welfare administration, Definition, principles and characteristics, Process of administration.

UNIT-II. Procedure and Registration of social welfare organizations

12 hours

Procedure and registration– Relevant sections of Societies Registration Act -1860, Indian Trust Act –1882 and Companies Act – 1956, Document of registration, Memorandum of association and bye-laws Rules and procedures, Overall policy.

UNIT-III. Organizational Structure and Public Relations

12 hours

Organizational Structure, Scope and Public Relations General body, executive committee, board of trustees, board of directors - duties and responsibilities, Scope of voluntary organization and withdrawal of Government from social sectors Public relations – significance, tools of publicity.

UNIT-IV. Project Management

12 hours

Nature and concept of Project Management Need identification, Project formulations, implementation, monitoring and evaluation Recording, auditing and accountability

UNIT-V. Social Action

14 hours

Concept of Social Action, Objectives, Principles, Methods and Strategies of Social Action Social Action for Social Reform and Social Development Scope of Social Action in India, Social Problems and Social Action Social Legislation through Social Action, Role of Social Worker in Social Action, Social Action Groups

COURE CODE: SC 2.1

COURS TITLE: FIELDS OF SOCIAL WORK

Total-64 hours

UNIT-I. Community Development

12 hours

Community Development: Concept of Tribe, Rural and Urban Community, Issues in Tribal, Rural and Urban Communities - Marginalized groups and Weaker Sections. Social Work Intervention in Community Development.

UNIT-II. Family and Child Centered Social Work

14 hours

Family and Child Centered Social Work: Concept and Issues of Family and Child, Child Rights.

Social Work Intervention with Family: Family Assessment, Family Counseling, Family Life Education, Family Therapy Techniques.

Social Work with Children in difficult circumstances: Substance Abuse, Children in Conflict with Law, Children in Need of Care and Protection, School Social Work.

UNIT-III. Correctional Social Work

12 hours

Correctional Social Work: Concept of Crime and Delinquency. Adult correctional Services in India. Juvenile Justice System in India. Role of Social Workers in Adult Correctional Administration. Intervention of Social Workers in Institutional and Non-institutional services for Juvenile Justice. Role of Social Workers under Juvenile Justice Act.

UNIT-V. Industrial Social Work

12 hours

Industrial Social Work: Concept of Employee Welfare, Industrial Relations, Labour Legislations, Problems faced by Employees, Role of social workers in organizational situation and role of HR professionals.

UNIT-V. Emerging Fields of Social Work

14 hours

Social Work in Community Health and Mental Health, Geriatric Social Work, Ecological/Environmental Social Work, Green Social Work, Social Work with Persons with Disabilities, Social Work with Socially Excluded Sections - LGBT, Migrants, Refugees, Agricultural Social Work, Digital Social Work, Disaster Social Work- Disaster and Drought Management.

Social work in livelihoods and social entrepreneurship

Social work with Vulnerable groups & marginalized sections of the society

COURSE CODE: SC2.2

COURSE TITLE: SOCIAL WORK WITH DIFFERENTLY-ABLED

UNIT-I. Conceptual Understanding 14 hours

Differently abled: Concept, Meaning, Classification and Causes
Concept, Definitions and Models of Disability
Concepts of Impairment, Handicapped, and Disability
Changing concepts in disability. Classifications and Psycho – Social problems of the differently abled.
Types of Disability: Physical, Mental, Intellectual and Learning
Issues related to differently abled

UNIT-II. Disability and Vulnerable Groups 10 hours

Different Disability Groups and their Issues
Children and Disability
Gender and Disability
Elderly and Disability

UNIT-III. Disability and Role of Various Stakeholders 12 hours

Disabilities: Service Settings, Purposes and Functions
Role and Functions of NGOs Working in the Area of Disability
Role and Functions of Governmental Organization in Addressing the Issue
Impact of Steps Taken up by the NGOs /GOs to Address the Issue

UNIT-IV. Constitutional and legislative provisions for the differently abled: 16 hours

The rights and legal provisions provided for differently abled people
Rehabilitation council of India-Formation, scope and functions, governmental policies and programmes initiatives from the non-governmental sectors.
Persons with Disabilities (Equal opportunities protection of rights and full participation) Act 1995, National Trust for the welfare of persons with Autism, Cerebral Palsy, Mentally retarded and multiple disabilities act: Government and non-governmental services for the differently abled. National Institutes for the differently abled in India.
UN Convention on Persons with Disability
Schemes and programmes for differently abled by Ministry of Social Justice and Empowerment

UNIT-V. Rehabilitation settings and Practice of Social Work Methods 12 hours

Preventive and rehabilitative services Mentally Challenged: Meaning and causes, Preventive and rehabilitative Services
Practice of Social Work methods in the process of rehabilitation: Case work, Group work, Community organization, Research, Administration and Social Action.
Social Work Interventions for Persons with Disabilities

COURSE CODE: OE 2.1 (Open Elective Course)

40 Marks

COURSE TITLE: MANAGEMENT OF NON-GOVERNMENTAL ORGANIZATIONS

UNIT-I. Concept, Legal framework and Registration of NGOs

10 hours

Meaning, concept, nature and characteristics of NGOs.

NGOs as non-profit organizations involved in development work. Legal- rational structure of Non-profits.

Trusts and Societies: Process of registering a NGO under the Trust Act and Societies Registration Act.

UNIT-II. Organizational Design and Management of Voluntary Organizations

10 hours

Vision, Mission and Goals of NGOs-Decision-making-Participation, empowerment, teamwork and ownership; Voluntarism, Transparency and Stakeholder Accountability –Leadership styles suited for NGOs.

Management of Voluntary Organizations: Planning, Organizing, Staffing, Directing, Coordinating, Reporting and Budgeting (POSDCORB). Public Relations and Networking Techniques.

UNIT-III. Resource Management and Accounting for Non- Profits Organizations 10 hours

Resource Mobilization for NGO: Non-financial resource, natural resources, physical resources in the form of common property - Human capital resources and social capital financial resource– Institutional and non-institutional sources of funding-National and international Fund-raising: strategies –Foreign contributions – Statutory obligations.

Accounting for Non-Profit Organizations: Basic accounting principles and concepts-Preparation and analysis of financial statements, zero base budgeting; Financial Management. Challenges faced by NGOs in India.

40 marks

PAPER CODE: OE2.2 (Open Elective Course)

PAPER TITLE: SOCIAL INNOVATION AND ENTREPRENEURSHIP

Total-30 hours
10 hours

UNIT-I. Social Innovation and Social Venture

Introduction to Innovation: Creativity, Invention and innovation, Types of Innovation, Relevance of Technology for Innovation, The Indian innovations and opportunities.

Social Innovation: Concept, Process, Impact, Disruptive Innovations for Social Change. Social Innovation Theory, Case Studies on Social Innovation.

Social venture: Meaning, assessing Social Venture Opportunities, Social Venture Strategy and Plan. Venture Models: Micro-finance, micro-franchise, micro-consignment. Types of funding for social ventures: Corporate funding, Crowd funding, Philanthropy, Grants. Successful Models: Microsoft, Gramina Bank, Dabbawalas.

UNIT –II. Social Entrepreneurship

10 hours

Concept of entrepreneurship, Meaning, Definition, characteristics and functions of entrepreneur, Types of Entrepreneur.

Social Entrepreneurship: Concept, Process and Models of Social Entrepreneurship.

Social Entrepreneurial Role Models, Mohammed Yuns, Bunker Roy, Jeroo Billimoria, Anshu Gupta, Vijaya Mahajan, Azim Premji.

UNIT-III. Tools for Social Entrepreneurship

10 hours

Tools for Social Entrepreneurship: Fund Development and building a donor constituency, Building a volunteer Constituency, CSR and Venture Philanthropy, Social Audit. Advertising and measuring, advertising effectiveness, Sales promotion tools and techniques, Personal selling and salesman qualities, Digital/online Marketing – E-Commerce, Machine Learning – A.I., Robotics, Block Chain, Cloud, Computing, Drones, GIS, and GPS, Ethical Consumerism and other recent technological platforms.

FOURTH SEMESTER:

Paper Code	Title of the Paper	Credits	No of Hours/ week Theory/ Practical	Duration of Exam (SEE)	Marks		Total
					IA	Theory Exam	
	Hard Core						
HC4.1	Labor Legislations and Employee Relations Management	4	4	3	25	75	100
HC4.2	Women and Child Centered Social Work	4	4	3	25	75	100
HC4.3	Research Project/ Dissertation	4	4	Viva-Voce	25	75	100
HC4.4	A. Social Work Practicum – IV (Concurrent Field Work)	4	6	Viva-Voce	25	75	150
	B. Block Placement/Internship	2			10	40	
HC4.5	Public Health and Health Administration	4	4	3	25	75	100
	Soft Core (Any One)						
SC4.1	Human Rights and Social Justice	4	4	3	25	75	100
SC4.2	Disaster Management and Rehabilitative Services	4	4	3	25	75	100
	Total	26					650

HC: Hard Core, SC: Soft Core

Total number of credits for the Programme=104 Credits

Note: Hard/Soft/ OE Core papers with 4 credits, each paper will have *Five* units.

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