MSW SECOND SEMESTER

Course Code: HC2.1
Course Title: COMMUNITY ORGANIZATION   Total-64 hours

Course Objectives:

- To understand the Critical Elements of Community Organization Practice.
- To understand Power Dynamics of Indian Communities.
- To enhance Critical Understanding of the Models for Community Organisation Practice.
- To develop perspective and skills for participatory processes in the community.

Course Outcomes:

- Students will be able to understand the importance and implications of community organization.
- Students will be able to analyze the community development needs, issues and respective solutions for a given community.
- Students will be able to demonstrate their skills and efficiency in community mobilization as a method of social work.
- Students will be able to describe the need and significance of participation and participatory methods in community development process.

UNIT-I. Community and Community Organization   12 hours

Community: Concept, characteristics, types and functions Historical development of community organization.

Understanding of community organization practices - Definition, objectives, values, principles and ethics of community organization Com munity organization and community development.

Historical development of community organization practice in India.

UNIT-II. Steps and process in Community Organization   14 hours

Study of community and analysis of power dynamics, mobilization for participation for sustainable development.

Processes: Identification of needs, prioritization, problem analysis, selection of alternatives, plan of action, execution, monitoring and evaluation

Building of CBO's and community level organization Training and federation of grass root organization.

UNIT-III. Skills of Community Organization Practitioner   12 hours

ProblemanalysisOrganizingmeetingsResourcemobilizationWritinganddocumentation Training Networking Conflict resolution

UNIT-IV. Models and Strategies of Community Organization   12 hours

Rothman's model of community development

Locality Development Model, Social Planning Model & Social Action Model Gandhian model of organizing- Satyagraha, civil disobedience and philosophy non-violence

Strategies: collaboration, education, cooperation, conflict, competition, Unionization asa strategy & Advocacy in community organization.

UNIT-V. Principles and Approaches of Community Organization: 14 hours

Principles of Community Organization

Approaches to Community Organization
Roles of Community Organizer and Application of Community in Various Settings.

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Aaron Schine (2009), What is Community Organizing?, Available at
https://www.youtube.com/watch?v=VULCMmmQAHA

C.S. Mott Foundation (2010), From the Grassroots - Understanding Community Organizing, Available at
https://www.youtube.com/watch?v=flXHRxc9q1k

COURSE CODE –HC2.2
PAPER TITLE: SOCIAL WORK RESEARCH AND STATISTICAL
APPLICATION Total-64 hours

Course Objectives:

- Develop an understanding about the scientific approach to human inquiry
- Develop an appreciation of the value and approach in social work research in addressing problems in the field of professional practice
- Develop attitudes and skills appropriate for social work research
- Develop skills for use of library and documentation in research work
- Acquire the skills for data analyses and research writing
- To understand application of statistical knowledge in to research

Course Outcomes:

- The Learner will be able to outline the ways to employ scientific approach to human inquiry
- The student will be able critically use the statistical skills and knowledge to conduct field study.
- He/she may be able to conceptualize, formulate and conduct simple research projects/exercises.
- The learner can apply Quantitative and Qualitative research in Social Work and appropriately use the Statistical Software Packages like SPSS in Social Work Research.

UNIT-I. Introduction to Social Research: 12 hours

Introduction to Social Research; Definitions and Objectives of Social Research and Social Work Research, Nature and Scope of Scientific Enquiry characteristics of scientific method, Goals of research. Basic elements of social research- concepts, constructs, variables, hypothesis, theories, and operational definitions, Distinction between social research and social work research.

Steps in the process of research- problem selection, formulation and planning, field investigation, data editing & classification, data processing and analysis, report writing.

Review of Literature, Identification and Formulation of Research Problem, and Objectives, Reliability and Validity, Ethical considerations in Research.

UNIT-II. Social Work Research: 12 hours

Use of research in social work: intervention research and practice based research

Types of social work research – need assessment studies, situational analysis, monitoring and evaluation, impact assessment, policy research

Steps in Social Work Research: Identification of problem; need assessment; selection of social work research design; baseline study; intervention; assessment of intervention effects/impact.

Research Proposal: Major steps in the construction of a Research Proposal.

UNIT-III. Research Designs in Social Work Research: 12 hours

Design of research: Definition and importance; types of research design; exploratory, descriptive, experimental, evaluative design, participatory research, action research and intervention research.

Scientific Social Surveys

Experimental study design; types of experimental design (pre-experiment, true experiment, quasi -experimental, external validity), Qualitative and quantitative research designs

Other research approaches supportive to social work research: Action research, Case study

UNIT- IV. Sampling, Sources and Types of Data: 12 hours

Sampling; Purpose of sampling, Concepts related to sampling –population, universe, sampling frame and sampling unit, Types of probability and non-probability sampling, Techniques and procedures in sample selection.

Types of Data: Primary and secondary, objective and subjective, qualitative and quantitative Mixed Methods

Tools of Data Collection: Questionnaire and Interview schedule Steps and guidelines in the construction of Research Instruments, Digital usage for data collection like spreadsheet, google form, Microsoft form etc.

UNIT-V. Statistical Applications   16 hours

Statistics: Definition, functions, importance and scope.

Measures of Central Tendency: Mean, Median, Mode.

Measures of Dispersion: Quartile Deviation, Standard Deviation, Mean Deviation.

Measures of Association: Chi-square, Correlation Coefficient, 't' distribution; Analysis of Variance and 'F'distribution.

Use of Statistical Package in Social Sciences (SPSS) for Social Work Research

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Practice of Social Research: Social Work Perspective (Second ed.)- https://books.google.co.in/ books? id=02t0tAEACAAJ&dq= practice + of + social+research

Conducting Research in Conservation: Social Science Methods - https://books.google.co.in/ books?id=ZgbHBQAAQBAJ&printsec=frontcover&dq=practice+ of+social+research .

Statistics and Data Interpretation for Social Work- https://books.google.com/ books?id=m0yMMvnW7jkC&printsec=frontcover&dq=social+wor k+research+and+statistics

Conceptual and Practical Research and Statistics for Social- https://books.google.com/ books?id=VoJqzQEACAAJ&dq=social+work+research+and+statis tics

The Handbook of Social Work Research Methods- https://books.google.com/ books?id=WhD _kwntYOAC&printsec=frontcover&dq=social+wor k+ esearch+and+statistics

The Handbook of Social Work Research Methods- https://books.google.co.in/ books?id= IKJnTcV58GQC&printsec= frontcover&dq=social+work +research+and+statistics

Fundamentals of Social Work Research- https://books.google.com/books ?id=KFMXBAAAQBAJ & printsec=frontcover& dq=social+w ork+research+and+statistics

Research and Statistics for Social Workers- https://books.google.co.in/books? id=eziDDwAAQBAJ & printsec=frontcover&dq=social+wor k+research+and+statistics.

Social Work Research Methods: Learning by Doing- https://books.google.co.in/books? id=jyR7DwAAQBAJ&printsec=frontcover&dq=social+wo rk+research+and+statistics

Research Made Simple: A Handbook for Social Workers- https://books.google.com/books?id=3TXf77NJOF0C&printsec=frontcover&dq=social+work +research+and+statistics

Understanding Social Work Research- https://books.google.co.in/books?id=SWWOFaiT500C&printsec=frontcover&dq=social+wor k+research

Doing Qualitative Research in Social Work- https://books.google.com/books?id=5PGGAwAAQBAJ&printsec=frontcover&dq=Journal+o f+social+work+research

Video Lectures:

Social work Research - Social Statistics-I https://www.youtube.com/watch?v=BElyHpd4QiE

Social Work Research Methods - https://libguides.usu.edu/sw4100/methods

SWPPS: Research and Statistics - https://www.youtube.com/watch?v=5RagIyE5rZA

Research in Social Work - https://www.youtube.com/watch?v=Soq7vPDf1eQ

Social Research Methods and Statistics- https://www.manchester.ac.uk/study/masters/courses/list/07982/msc-social-research-methods-and-statistics/

Social Work Students, Do Not Fear Statistics! - https://www.youtube.com/watch?v=KS8CxbX3YUg

Statistics for professional Social worker - MSW - https://www.youtube.com/watch?v=-vHL33x2DD4

The Practice of Social Research-https://slideplayer.com/slide/6035307/

The Practice of Social Research- Babbie Earl -https://www.luxor.cz/v/1985633/the-practice-of-social-research

Social Work Research and Field Work-https://www.youtube.com/watch?v=zrIICJOGvTU

COURSE CODE: HC2.3

COURSETITLE: SOCIAL WELFARE ADMINISTRATION AND SOCIAL ACTION
Total -64 hours

Course Objectives:

- Understand the concept of social welfare social welfare administration and social action
- Familiarize the process of establishing and maintaining social welfare organization
- Attaining knowledge and skills to participate in the management of social welfare organization
- Understand programme, project management and implementation of social action.

Course Outcomes:

- Understand the administration of welfare organizations and civil society organization /Non Government organization.
- Understand the scope for social work in welfare administration in various organizations like government organizations, voluntary organizations, NGO's and CBOs.
- Apply contemporary management theory applicable to social work practice
- Develop knowledge about registration procedure of organization
- Remember the management of welfare organization.
- Understand the role of social work practitioners in social welfare administration and social action

UNIT-I. Social Welfare   14 hours

Meaning, concept and importance of social welfare – policies and programs for scheduled castes, schedule tribes, other backward classes, displaced and disabled Social welfare organization and its management – government and voluntary Traditional forms of welfare: charity, mutualaid, religious organizations Community support network.

Social Welfare Administration

Meaning of social welfare administration, Definition, principles and characteristics, Process of administration.

UNIT-II. Procedure and Registration of social welfare organizations   12 hours

Procedure and registration– Relevant sections of Societies Registration Act -1860, Indian Trust Act –1882 and Companies Act – 1956, Document of registration, Memorandum of association and bye-laws Rules and procedures, Overall policy.

UNIT-III. Organizational Structure and Public Relations   12 hours

Organizational Structure, Scope and Public Relations General body, executive committee, board of trustees, board of directors - duties and responsibilities, Scope of voluntary

organization and withdrawal of Government from social sectors Public relations – significance, tools of publicity.

UNIT-IV. Project Management   12 hours

Nature and concept of Project Management Need identification, Project formulations, implementation, monitoring and evaluation Recording, auditing and accountability

UNIT-IV. Social Action   14 hours

Concept of Social Action, Objectives, Principles, Methods and Strategies of Social Action Social Action for Social Reform and Social Development Scope of Social Action in India, Social Problems and Social Action Social Legislation through Social Action, Role of Social Worker in Social Action, Social Action Groups.

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How to Write a Literature Review in 30 Minutes or Less, Available at https://www.youtube.com/watch?v =TdJxY4w9XKY&t=200s

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COURSE CODE: HC 2.4

COURS TITLE: SOCIAL WORK PRACTICUM-II

A. Concurrent Field Work

Concurrent Field Work practice learning of two-days a week (16 hours) is an ongoing learning opportunity to develop intervention skills in reality situations. The learners may be placed in agencies or in communities to initiate and practice in direct service delivery. Practice learning is a vital component of the educational opportunity to be provided to the learner. The teaching-learning process must be designed to help the learner to move on the mastering strategies, skills and techniques to practice social work. The faculty supervisors should assist students to prepare a plan of action for the respective semester field work activities in consultation with agency supervisors. Every student shall undertake two case studies, one groups work (with a minimum of four sessions), two awareness programmes/ trainings with any group in agency/community in this semester of the course. They have to predominantly try to put into the practice the life skills learnt by them through orientation in the first semester. Further, faculty supervisors shall facilitate students to adopt intervention field work in collaboration with the respective agency/development organizations. Minimum of twenty to twenty four concurrent fieldwork visits are expected to be carried out during this semester of the course.

In this semester students shall be placed for field work practicum in Government departments, Non-Governmental Organizations, Panchayath institutions, Counseling centers and Community Development projects, innovative projects, and other developmental agencies/projects only and shall not be placed in Industries and Medical and Psychiatric departments in hospitals.

B. Summer Placement:

In addition to Concurrent Fieldwork, students are expected continue Social Work Practicum - II in their respective villages / towns/ wards during the Summer Vacation for *Two* weeks duration. They may carry out a social analysis of their rural/urban community under the guidance of the Faculty Supervisor, do need identification, prioritization of needs, develop an action plan, and implement the action plan in order to learn to design and practice certain social work interventions for the development of the community. The report of the Social Work Practice done during the Summer Vacation shall be added to reports of Social Work Practicum – II and should be made available to the examiner at the time of viva-voce examination.

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COURE CODE: SC 2.1

COURS TITLE: FIELDS OF SOCIAL WORK   Total-64 hours
Course Objectives:

- Provide an exposure to the fields of social work.
- Equip with the necessary information of the existing policies and services in the fields of social work.
- Enable the trainees to develop insights into the theoretical foundations to the fields Social Work.
- Identify the various situations and settings where the social work intervention could be used, in the context of social realities.

Course Outcomes:

- The learners will be able to get in-depth knowledge and theoretical perspective of methods and processes adopted in the various fields of social work.
- The learners will be able to understand the intervention and application of social work and as well as the role of social workers in different fields of social work practice.
- The learners will be able to enhance their understanding of different Emerging Fields of Social Work.
- With the successful completion of the course, learners will be enabled to apprehend the scope of social work practice and opportunities for social workers.

UNIT-I. Community Development   12 hours

Community Development: Concept of Tribe, Rural and Urban Community, Issues in Tribal, Rural and Urban Communities - Marginalized groups and Weaker Sections. Social Work Intervention in Community Development.

UNIT-II. Family and Child Centered Social Work   14 hours

Family and Child Centered Social Work: Concept and Issues of Family and Child, Child Rights.

Social Work Intervention with Family: Family Assessment, Family Counseling, Family Life Education, Family Therapy Techniques.

Social Work with Children in difficult circumstances: Substance Abuse, Children in Conflict with Law, Children in Need of Care and Protection, School Social Work.

UNIT-III. Correctional Social Work   12 hours

Correctional Social Work: Concept of Crime and Delinquency. Adult correctional Services in India. Juvenile Justice System in India. Role of Social Workers in Adult Correctional Administration. Intervention of Social Workers in Institutional and Non-institutional services for Juvenile Justice. Role of Social Workers under Juvenile Justice Act.

UNIT-V. Industrial Social Work 12 hours

Industrial Social Work: Concept of Employee Welfare, Industrial Relations, Labour Legislations, Problems faced by Employees, Role of social workers in organizational situation and role of HR professionals.

UNIT-V. Emerging Fields of Social Work 14 hours

Social Work in Community Health and Mental Health,
Geriatric Social Work, Ecological/Environmental Social Work, Green Social Work, Social Work with Persons with Disabilities, Social Work with Socially Excluded Sections - LGBT, Migrants, Refuges, Agricultural Social Work, Digital Social Work, Disaster Social Work-Disaster and Drought Management.
Social work in livelihoods and social entrepreneurship
Social work with Vulnerable groups & marginalized sections of the society

REFERENCES:

Adnari L. James, Kata Wilson, 1988, Social work in Family proceedings: A Practice Guide , London: Routledge Publications.

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Diana M. DiNitto, C. Aaron McNeece and Contributors (2nd Ed) 1977 Social Work: Issues and Opportunities in a Challenging Profession, Allyn And Bacon A Viacom Company, 160 Gould Street, Needham Heights, Manachusetts. 02194

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Gokhale, S. D. 2009 Child Welfare Policy and Planning Bombay: Popular Prakasam Co. Government of India Publication Division, 1987 Encyclopedia of Social Work Vol, 1, 2, 3 and 4 Publication Division, Ministry Welfare, Govt. of India New Delhi

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Laxmi Devi (Ed in Chief) Encyclopedia of Child and family welfare; Anmol publications Pvt. Ltd.New Delhi India.

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The Indian Journal of Social Work, Bi-annual, TISS, Mumbai (Maharashtra)

Perspectives in Social Work, College of Social Work, NirmalNiketan, Mumbai

(Maharashtra)

Social Work Journal, Bi-Annual, Department of Social Work, Assam University, Silchar-788 011 (Assam.

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Catherine N. Dulmus, Karen M. Sowers · 2012. Social Work Fields of Practice: Historical Trends, https://books.google.co.in/books?id=5-ihvvselxUC&printsec=frontcover&dq=emerging+fields+of+social+work

Lauri Goldkind, Lea Wolf, Paul P. Freddolino · 2018. Digital Social Work: Tools for Practice with Individuals. https://books.google.co.in/books?id=FM90DwAAQBAJ&printsec=frontcover&dq=emerging+fields+of+social+work

Child Maltreatment : https://in.sagepub.com/en-in/sas/child-maltreatment.

Kay Davidson · 2014.Social Work in Health Care: A Handbook for Practice. https://books.google.co.in/books?id=fysiAwAAQBAJ&printsec=frontcover&dq=emerging+fields+of+social+work

Margaret Alston, Jennifer McKinnon (2005). Social Work: Fields of Practice books.google.co.in › books Snippet view.

Mohmmad Suhail (2021). Social Work Practice in Industry: Scope and Functions. Areas of Social Work Practice (pp.211-220) Publisher: Availlable at Presshttps://www.researchgate.net/publication/354034938_Social_Work_Practice_in_Industry_Scope_and_Functions

MT Cheeran (2015). SCOPE OF SOCIAL WORK.. Green Field Advanced Research Publishing House. https://garph.co.uk › IJARMSS.

COURSE CODE: SC2.2
COURSE TITLE: SOCIAL WORK WITH DIFFERENTLTY-ABLED

Total-64 hours

Course Objectives:

- To understand concepts of differently abled and disability.
- To understand concepts, models, and issues of disability and challenges faced by disabled.
- To understand policies, programmes and legislation pertaining to disability.
- To assimilate the knowledge of social work practice to disability specific client service.

Course Outcomes:

- Able to learn concepts and models of disability into social work practice.
- Able to understand issues and challenges faced by differently abled persons.
- Able to understand various policies, programmes and legislation pertaining to disability.
- Acquire the specific knowledge about the role of social work in addressing issues of persons with disabilities.
- Understand the relevance of social work practice in the field of disabilities.

UNIT-I. Conceptual Understanding   14 hours

Differently abled: Concept, Meaning, Classification and Causes
Concept, Definitions and Models of Disability
Concepts of Impairment, Handicapped, and Disability
Changing concepts in disability. Classifications and Psycho – Social problems of the differently abled.
Types of Disability: Physical, Mental, Intellectual and Learning
Issues related to differently abled

UNIT-II. Disability and Vulnerable Groups   10 hours

Different Disability Groups and their Issues
Children and Disability
Gender and Disability
Elderly and Disability

UNIT-III. Disability and Role of Various Stakeholders   12 hours

Disabilities: Service Settings, Purposes and Functions
Role and Functions of NGOs Working in the Area of Disability
Role and Functions of Governmental Organization in Addressing the Issue
Impact of Steps Taken up by the NGOs /GOs to Address the Issue

UNIT-IV. Constitutional and legislative provisions for the differently abled: 16 hours
The rights and legal provisions provided for differently abled people
Rehabilitation council of India-Formation, scope and functions, governmental policies
and programmes initiatives from the non-governmental sectors.

Persons with Disabilities (Equal opportunities protection of rights and full participation) Act 1995, National Trust for the welfare of persons with Autism, Cerebral Palsy, Mentally retarded and multiple disabilities act: Government and non-governmental services for the differently abled. National Institutes for the differently abled in India.

UN Convention on Persons with Disability

Schemes and programmes for differently abled by Ministry of Social Justice and Empowerment

UNIT-V. Rehabilitation settings and Practice of Social Work Methods　　　12 hours

Preventive and rehabilitative services Mentally Challenged: Meaning and causes, Preventive and rehabilitative Services

Practice of Social Work methods in the process of rehabilitation: Case work, Group work, Community organization, Research, Administration and Social Action.

Social Work Interventions for Persons with Disabilities.

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Terry Altilio, Shirley Otis-Green, John G. Cagle (2022),The Oxford Textbook of Palliative
Social   Work.   Available   at
https://www.google.co.in/books/edition/The_Oxford_Textbook_of_Palliative_Social/xfhgEA
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Vidya-mitra (2016), Role of Social Work in the Field of Disabilities. Available at
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COURSE CODE: OE2.1 (Open Elective Course)

COURSE TITLE: MANAGEMENT OF NON- GOVERNMENTAL ORGANIZATIONS

Total- 64 hours
Course Objectives:
- To develop an understanding about the role of NGOs in social development.
- To develop knowledge about management of NGOs.
- To acquire knowledge and skills in the use of different management techniques in human service organizations;

Course Outcomes:

- Understand the concept of NGO, its types and registration procedure.
- Recognize and infer the difference between governance and management of organizations
- Provide managerial knowledge and skills related to NGOs to the students.
- Develop Knowledge & skills with regards to fund raise strategies.
- Ability to critically analyze challenges faced by NGOs.

UNIT-I. Concept, Legal framework and Registration of NGOs   10 hours

Meaning, concept, nature and characteristics of NGOs.
NGOs as non-profit organizations involved in development work. Legal- rational structure of Non-profits.
Trusts and Societies: Process of registering a NGO under the Trust Act and Societies Registration Act.

UNIT-II. Organizational Design   10 hours

Vision, Mission and Goals of NGOs-Decision-making-Participation, empowerment, teamwork and ownership; Voluntarism, Transparency and Stakeholder Accountability – Leadership styles suited for NGOs.
Management of Voluntary Organizations: Planning, Organizing, Staffing, Directing, Coordinating, Reporting and Budgeting (POSDCORB). Public Relations and Networking Techniques.

UNIT-III. Resource Management and Accounting for Non- Profits Organizations
     10 hours
Resource Mobilization for NGO: Non-financial resource, natural resources, physical resources in the form of common property - Human capital resources and social capital financial resource–Institutional and non-institutional sources of funding-National and international Fund-raising: strategies –Foreign contributions – Statutory obligations.

Accounting for Non-Profit Organization: Basic accounting principles and concepts- Preparation

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Nikil Harinarthini (2015), How to Register A Society in Your State, Available at https://www.youtube.com/watch?v=AWLp-UsU4kI

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Vidya-mitra (2016), Techniques for Resource Mobilization (SWE), Available at https://www.youtube.com/watch?v=lP8E2_hb_ig https://ndl.iitkgp.ac.in/

PAPER CODE: OE2.2 (Open Elective Course)

PAPER TITLE: SOCIAL INNOVATION AND ENTREPRENEURSHIP

Total-30 hours

Course Objectives:

- To provide students with a working knowledge of the concepts, opportunities and challenges of social entrepreneurship.
- To demonstrate the role of social entrepreneurship in creating innovative responses to critical social needs.
- To engage in a collaborative learning process to develop a better understanding of the context and domain of social entrepreneurship.
- To help prepare students personally and professionally for meaningful employment by reflecting on the issues of social entrepreneurship.

Course Outcomes:

- Learners will gain a comprehensive knowledge on various aspects of social innovation and social venture.
- Learners will be equipped to acquire the social entrepreneurship techniques, skills and tools for practice.
- Critically appraise the skills required for preparation, administration, financial management, implementation, monitoring and evaluation of Social Business and Social Business Plan.
- The learners will be able to utilize the learned and practical knowledge while working with fields of Social Innovation and Entrepreneurship.

UNIT-I. Social Innovation and Social Venture   10   hours

Introduction to Innovation: Creativity, Invention and innovation, Types of Innovation, Relevance of Technology for Innovation, The Indian innovations and opportunities.

Social Innovation: Concept, Process, Impact, Disruptive Innovations for Social Change. Social Innovation Theory, Case Studies on Social Innovation.

Social venture: Meaning, assessing Social Venture Opportunities, Social Venture Strategy and Plan. Venture Models: Micro- finance, micro-consignment. Types of funding for social ventures: Corporate funding, crowd funding, Philanthropy, Grants. Successful Models: Microsoft, Gramina Bank, Dabbawalas.

UNIT –II. Social Entrepreneurship   10 hours

Concept of entrepreneurship, Meaning, Definition, characteristics and functions of entrepreneur, Types of Entrepreneur.

Social Entrepreneurship: Concept, Process and Models of Social Entrepreneurship. Social Entrepreneurial Role Models, Mohammed Yuns, Bunker Roy, Jeroo Billimoria, Anshu Gupta, Vijaya Mahajan, Azim Premji.

UNIT-III. Tools for Social Entrepreneurship   10   hours

Tools for Social Entrepreneurship: Fund Development and building a donor constituency, Building a volunteer Constituency, CSR and Venture Philanthropy, Social Audit. Advertising and measuring, advertising effectiveness, Sales promotion tools and techniques, Personal selling and salesman qualities, Digital/online Marketing – E-Commerce, Machine Learning – A.I., Robotics, Block Chain, Cloud, Computing,

Drones, GIS, and GPS, Ethical Consumerism and other recent technological platforms.

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